

ENROLLMENT PROCESS

Submit Paperwork

- Application, including Profile (for 0 - PreK & Wraparound Students) and Health Assessment (all students)
- Immunization Records (all students)
- Birth Certificate (required for PreK - 12th grade students)
- Fill out Income Form for the CACFP (required for 0 - 12 year olds)

If Applicable:

- Apply for DWS Funding (Case #: _____)
- Apply for Carson Smith Special Needs Scholarship (Do you have a current IEP? _____)

INFANT - PREK STUDENTS & WRAPAROUND CARE

- 1 — Receive your student's start date with the office, as an offer of admission.
- 2 — Sign up for Brightwheel and pay Registration Fee
- 3 — Sign Minute Menu Enrollment Form
- 4 — Receive Door Code: _____

ELEMENTARY EDUCATION

- 1 — Take Pre-Test and Participate in Interview
- 2 — Upon admission, sign up for Brightwheel and pay Registration Fee
- 3 — Sign Minute Menu Enrollment Form
- 4 — Receive Door Code: _____
- 5 — Elementary Students will be enrolled by the office in various supplemental UOS courses, such as Typing Agent, MobyMax, and Rosetta Stone (need proof of residency).

SECONDARY EDUCATION

- 1 — Take Pre-Test and Participate in Interview
- 2 — Upon admission, enroll as Part-Time Students via <https://seats.schools.utah.gov/>, the UOS enrollment portal (need proof of residency)

Please Note: For Fall 2020, UOS Enrollment closes September 11th. The courses open August 13th and the semester ends December 14th. Likewise, Enrollment opens for Spring 2021 on December 1st and closes January 22nd; Spring courses open January 5th and end May 13th. These dates are important to keep in mind, especially since they differ slightly from our school-wide calendar.

- 3 — Sign up for Brightwheel and pay Registration Fee
- 4 — Receive Door Code: _____